

MUNICIPAL COUNCIL

A Regular Session of the Municipal Council of the Municipality of the County of Colchester was held in the Court House, Truro, N.S. on Thursday, January 29, 2004 at 7:00 p.m.

Roll Call

The roll was called with the following Councillors in attendance:

Mayor Michael Smith, Chair	
Councillor Bob Taylor	District #1
Councillor Bill Masters	District #2
Deputy Mayor Hugh Matheson	District #3
Councillor Richard Elliott	District #4
Councillor Glen Edwards	District #5
Councillor Ron Cavanaugh	District #6
Councillor Jimmie LeFresne	District #7
Councillor Soley Lynds	District #8
Councillor Keith Baas	District #9
Councillor Doug Cooke	District #10
Councillor Earl McKenna	District #11

Public Hearing - Guest Drive Amendments

Mayor Smith called the public hearing to order to consider amendments to the Central Colchester Municipal Planning Strategy and Land-Use By-Law respecting mobile homes on Guest Drive.

The Clerk, Mr. Gary MacIsaac, advised that the text for the application and a related staff report have been circulated to Councillors and made available to the public and all guidelines of the Municipal Government Act regarding advertising of the public hearing have been followed.

Mayor Smith reminded Councillors that only those present throughout the public hearing can vote on the amendment when it is eventually considered by Council and that in order for the amendment to pass, it must receive a majority vote of the entire Council. The public hearing is Council's opportunity to hear the application and every concern of area residents. Individual Councillors will have an opportunity to debate the merits of the amendment when the motion is presented to Council. Staff and the County Solicitor are present at this hearing to answer any technical questions that may arise as a result of the public's input.

Mr. Paul Smith, Municipal Planner, presented an overview of the proposed amendments. Mr. Smith advised that they stem from Council direction following a letter received by Helen and Shirley Guest responding to the Municipality's actions concerning the illegal placement of a mobile home within the Guest Drive subdivision.

The proposed changes involve setting out a special policy and by-law provisions that basically allow the establishment of a mobile home on any lot within the subdivision. At present in this area mobiles can be replaced within a six month time frame.

Mr. Smith advised that staff do not recommend any change to the existing planning strategy or land-use by-law. The Planning Advisory Committee (PAC) has a different view and does not feel that the quality of the neighbourhood would be compromised by allowing the unrestricted placement of mobile homes on any or all lots within the subdivision. Planning Advisory Committee support these amendments.

Councillor Masters provided a report from the Planning Advisory Committee. Public information sessions were held as part of this review and the overwhelming majority support the amendments.

One written submission from the Village of Bible Hill was read into the record. The Village opposes the amendment on the basis that mobile homes that were built over 25 years ago are substandard in regards to the current fire and building codes and should over time be removed from the housing stock.

In response to Mayor Smith's call for public presentations, the following was received:

Mr. Lloyd Rector advised he is a resident of Guest Drive and the community has no objections to the change. Mr. Rector estimated that he had checked with eighty percent of the community. Mr. Rector advised that he does not consider his home substandard.

As Chair of the Planning Advisory Committee, Councillor Masters placed the following motion on the floor:

Moved by Councillor Masters
Seconded by Councillor Taylor

“That Council approve amendments to the Central Colchester Municipal Planning Strategy and Land Use Bylaw, as outlined by planning staff, that enables the placement of mobile homes on lots within the Guest Drive subdivision in Bible Hill.”

Motion Carried Unanimously.

(Note: Councillor Cooke did not vote on this matter as he arrived at the meeting after the public hearing had commenced).

Mayor Smith advised that this is a planning strategy amendment and implementing land-use by-law amendment and accordingly, there will be no appeal to the Nova Scotia Utility and Review Board. The amendments must be reviewed by the Provincial Director of Planning and may require approval of the Minister of Service Nova Scotia and Municipal Relations. Notice of such a decision can be expected within 30 days.

As there was no further business, Mayor Smith declared the public hearing closed.

**Accessory
Residential Uses**

Mayor Smith called the public hearing to order with respect to an application for a Central Colchester Municipal Planning Strategy and related by-law amendments for accessory residential uses in C-2 Highway Commercial and RM Rural Industrial Zones. The text for the application and a related staff report have been circulated to Council members and have been made available to the public.

Mr. MacIsaac advised that all guidelines of the Municipal Government Act regarding advertising of the public hearing have been followed.

Mayor Smith reminded Councillors that only those Councillors present throughout the public hearing can vote on the amendment when it is eventually considered by Council. This public hearing is Council's opportunity to hear the application and every concern of area residents. Individual Councillors will have an opportunity to debate the merits of the amendment when the motion is presented to Council. Staff and the County Solicitor are present at this hearing to answer any technical questions that may arise as a result of the public's input.

Mr. Paul Smith, Municipal Planner, advised that this application originated with an application from Mr. Keith Berry to rezone property from C-2 to C-1. The change would allow a residential use to be established on the property and in turn offer improved security for a proposed business. Following this Planning Advisory Committee felt that while a rezoning may be appropriate, that it was necessary to broadly address issues around business security.

The proposed amendments, which will apply to Rural Industrial zones as well as C-2 zones contain the following conditions:

1. aim to ensure that the residence is secondary to the principal business or industrial use
2. can only exist with the business
3. limit on the size of the structure as a means of reducing the scale and value of the dwelling.

Councillor Masters reported that the Planning Advisory Committee reviewed a number of options and will be recommending the amendments to Council.

Mr. McIsaac advised that no written submissions had been received regarding this application.

In response to Mayor Smith's call for public presentations, the following was received:

An are resident was in complete support of the application and plans to live on a property herself in one of these zones.

As Chair of the Planning Advisory Committee, Councillor Masters placed the following motion on the floor:

Moved by Councillor Masters
Seconded by Councillor Taylor

“That Council approve amendments to the Central Colchester Municipal Planning Strategy and Land Use Bylaw, as described by planning staff, that will permit the establishment of small scale residential uses in conjunction with a business located in the C-2 Highway Commercial and RM Rural Industrial Zones.”

Motion Carried Unanimously.

Mayor Smith advised that this is a planning strategy amendment and implementing land-use by-law amendment and accordingly, there will be no appeal to the Nova Scotia Utility and Review Board. The amendments must be reviewed by the Provincial Director of Planning and may require approval of the Minister of Service Nova Scotia and Municipal Relations. Notice of such a decision can be expected within 30 days.

As there was no further business, Mayor Smith declared the public hearing closed.

Approval of Agenda

Moved by Councillor Masters
Seconded by Councillor Edwards

“That the agenda for January 29, 2004 be approved with the following amendments.

Add - Gas and Heating oil increases

Add - Road Name Change.”

Motion Carried Unanimously.

Approval of Minutes

Moved by Councillor McKenna
Seconded by Councillor LeFresne

“That the Minutes from the meetings held on November 27, and December 2, 2003 be approved with the following amendments to the November 27 record:

- Page 89 (Dykes Motion was seconded by Councillor Edwards and Councillors Masters and Elliott were opposed.
- Page 88 (Agridome) Motion was seconded by Councillor Masters.

Presentations

Jo Ann Fewer, Colchester Park Development Society

Ms. Jo Ann Fewer, Executive Director, Colchester Park Development Society appeared before Council on the subject of the former Camp Debert infrastructure. Also in attendance were Mr. Ron Creighton, Chair, Mr. Stu Rath, Board Member, Mr. Tom Bell and Mr. Greg Brown.

Ms. Fewer explained that due to expenses associated with the rental housing that CPDS has experienced a loss of \$260,000 in the previous fiscal year. It is the intent of the CPDS to sell the housing and reinvest the proceeds into the community but assistance from the County is required in order for this to be done.

Ms. Fewer presented a proposal whereby CPDS would invest a portion of the sales into a fund for the County to help offset infrastructure related uses.

CPDS is making the following requests of Council in the short term:

- A. Approval, in principle, of the transfer of CPDS infrastructure to the County along with the Utility Depreciation Reserve and the repairs to be done using the Contingency Reserve.
- B. Approval for County staff to proceed with subdivision of properties at Colchester after satisfactory review of each subdivision proposal just as if the County already owned the existing infrastructure.

The following requests were made of Council in the long term:

- a. For the County to join with CoRDA/CPDS in an approach to Province requesting transfer of the Debert Air Industrial Park activities according to one of the following options:
 - i Local ownership and operation of the Debert Air Industrial Park
 - ii Local operation of development, sales and marketing with County ownership of the infrastructure and continued Provincial ownership of the land.
- B. Development of land use plan for the Debert area with local participation.

Moved by Councillor Baas
Seconded by Councillor Taylor

“That Council receive this presentation.”

Motion Carried Unanimously.

Moved by Councillor Taylor
Seconded by Councillor LeFresne

“That Council refer this presentation to Committee.”

Motion Carried Unanimously.

**Peter MacKinnon,
Colin Stevenson
Colchester-East
Hants District Health
Authority**

Mr. Peter MacKinnon, CEO Colchester-East Hants Health Authority and Mr. Colin Stevenson, Vice President of Operations updated Council on the process followed to date with regard to the construction of a new hospital. A copy of this presentation is on file in the Clerk’s Office.

Following a master planning process in 2002 four options were considered by the Board with respect to required upgrades to the hospital. Two options to renovate and two to build new were considered. In December 2002 the Board passed a motion to proceed with a new facility.

At present a number of planning issues are underway, including site selection. A site selection technical committee has been struck and requests for proposals were received for potential sites. A short list will be prepared by February 5, 2004 and a preferred site identified by February 23. Mr. Stevenson also reviewed the site selection criteria to be used.

Moved by Deputy Mayor Matheson
Seconded by Councillor Lynds

“That Council receive this presentation for information purposes.”

Motion Carried Unanimously.

**Guy Roy, 2004
Acadien Festival**

Mr. Guy Roy appeared before Council to provide an overview of the Acadien Festival planned for Truro in 2004 and to request financial support from the county in the amount of \$5,000 plus signage and a banner.

Moved by Deputy Mayor Matheson
Seconded by Councillor Edwards

“That Council receive this presentation.”

Moved by Deputy Mayor Matheson
Seconded by Councillor Edwards

“That Council refer this request to Committee.”

Motion Carried Unanimously.

**Allan Baird, Baird’s
Septic Tank Pumping**

Mr. Allan Baird appeared before Council to address issues and concerns about the proposed by-law to ban biosolids. A copy of the presentation is on file in the Clerk’s Office. Mr. Baird expressed concern that banning of biosolid land application will have a negative affect on his business. In addition the compost market will become saturated and the associated extra costs associated with composting will lead to a big increase for a homeowner who needs to have his septic tank pumped.

Moved by Councillor Lynds
Seconded by Councillor Cavanaugh

“That Council receive this presentation and refer to Committee.”

Motion Carried Unanimously.

**Standing Committee
Reports and
Recommendations**

Deputy Mayor Matheson presented reports from the Council Committee meetings held on December 11, 2003 and January 15/20, 2004, and the Council Committee (in camera) meeting of January 15, 2004.

**Low Income Tax
Exemption Policy -
Option 3**

Moved by Deputy Mayor Matheson
Seconded by Councillor Taylor

“That Council recommends approval of the Low Income Tax Exemption Policy as presented December 11, 2003 at the Committee meeting and identifies Option 3 as the preferred approach.”

Motion Carried. *(Councillor Cooke opposed)*

**French River
Restoration Project**

Moved by Deputy Mayor Matheson
Seconded by Councillor LeFresne

“That Council recommends approval of a contribution of \$5,000 per year for a five year period to the French River Restoration Project, source of funds to be general operations.”

Motion Carried Unanimously.

**Funding Request for
Scotia Pool**

Conflict of Interest: - Councillor Elliott declared a conflict of interest and left the table for the duration of discussion on this matter.

Moved by Deputy Mayor Matheson
Seconded by Councillor Taylor

“That Council approves that the Municipality support Scotia Pool.”

Motion Carried. *(Councillors Baas and Cooke opposed)*

Moved by Deputy Mayor Matheson
Seconded by Councillor Masters

“That Council approves the source of funds for Scotia Pool be the general rate.”

Motion Carried. *(Councillor Cooke opposed)*

Moved by Deputy Mayor Matheson
Seconded by Councillor Taylor

“That Council approves that the Municipality fund the Scotia Pool in the amount of \$79,310 for the 2004-05 budget year.”

Motion Carried. *(Councillor Cooke opposed)*

**Future of Nelson
Memorial Park**

Moved by Deputy Mayor Matheson
Seconded by Councillor Edwards

“That Council approves that the Municipality pay the outstanding debts owed by the Nelson Park Society totalling \$9,502.83, source of funds to be general operations.”

Motion Carried Unanimously.

**NSCAF Project -
Draft Policy**

Moved by Deputy Mayor Matheson
Seconded by Councillor Cavanaugh

“That Council approves the Policy on 911 Community Names and Boundaries (and/or) General Service Area Names and Boundaries as presented and amended at the January 15/20 Council Committee Session.”

Motion Carried Unanimously.

**Paving Priorities
2004-05**

Conflict of Interest: Mayor Smith declared a conflict of interest and left the table for the duration of discussion on this matter. Deputy Mayor Matheson assumed the chair in his absence.

Moved by Councillor McKenna
Seconded by Councillor Elliott

“That Council approves that Macland Drive be identified as Council’s priority for cost-shared paving for 2004-05.

Motion Carried Unanimously.

**Funding for Central
Nova Tourist
Association**

Moved by Deputy Mayor Matheson
Seconded by Councillor Edwards

“That Council approve a one-time addition to the CNTA funding of \$1,550.”

Motion Carried Unanimously

Kempton Property

Moved by Deputy Mayor Matheson
Seconded by Councillor Cavanaugh

“That Council approves the purchase of the property at 256 Loop Road, Kempton under the terms of the Kempton Host Community Agreement at the appraised value of \$40,000 and associated costs, with the source of funds being General Operations.”

Motion Carried Unanimously.

**Executive and Audit
Committee**

There was no business arising from the Executive and Audit Committee meetings held on December 10, 2003, December 18, 2003 and January 7, 2004.

**Planning Advisory
Committee**

There was no business arising from the report of the December 4, 2003 meeting.

**Daytime Council
Meetings**

Moved by Councillor Elliott
Seconded by Councillor Edwards

“That the issue of daytime Council meetings be referred to Committee for discussion.”

Motion Carried Unanimously.

**FCM Delegates 2004
Conference -
Edmonton**

Following a draw, Deputy Mayor Matheson and Councillor Baas were selected to attend the 2004 Conference along with the Mayor and CAO.

Moved by Councillor MacKenna
Seconded by Councillor Elliott

“That Mayor Smith, Deputy Mayor Matheson, Councillor Baas and Gary MacIsaac attend the FCM Conference in Edmonton, Alberta.”

Motion Carried Unanimously.

**First Reading - Tax
Exemption By-Law
Amendment**

Moved by Councillor Cooke
Seconded by Councillor McKenna

“That Council hereby approves by way of First Reading the Tax Exemption By-law.

Motion Carried Unanimously.

Prior to second reading the Chief Administrative Officer was asked to review whether this property is located in District 9 or 10.

**Position Vacancy
Balefill Facility**

Moved by Councillor Lynds
Seconded by Councillor Cavanaugh

“That Council declare a vacancy in the Compost Utility Worker position and authorize Administration to fill the position.”

Motion Carried Unanimously.

Correspondence

Councillors requested that the following ‘Correspondence’ items be moved from Information to Action:

- No. 19 Information - letter from Marion Elliott dated December 23, 2003 concerning connection to Brookfield Sewage Treatment Plant and green carts.
- No. 1 Information - copy of letter dated November 18, 2004 to The Honourable Ron Russell requesting a change in Highway 2.

ACTION

**Colleen Hunt,
Program Officer,
Dept. Of Canadian
Heritage**

A letter to Mayor Smith dated December 9, 2003 from **Colleen Hunt, Program Officer, Department of Canadian Heritage**, requesting proclamation of National Flag of Canada Day on February 15, 2004.

Moved by Councillor Cavanaugh
Seconded by Councillor Lynds

“That February 15, 2004 be proclaimed National Flag of Canada Day 2004.”

Motion Carried Unanimously.

**Joyce Arseneau,
Chairperson, Hilden
Community
Association**

A letter to the Municipality dated January 19, 2004 from **Joyce Arseneau, Chairperson, Hilden Community Association** regarding an application for rural sidewalk in Hilden and interim response from CAO and Brooke Taylor's response to Ms. Arseneau dated December 18, 2004.

Moved by Deputy Mayor Matheson
Seconded by Councillor Elliott

"That the letter dated January 19, 2004 from Joyce Arseneau, be referred to Council Committee after the County's proposed infrastructure program is in place."

Motion Carried Unanimously.

**Ruth MacDonald,
President, Colchester
County 4H Leaders
Council**

A letter to Chief Administrative Officer received January 19, 2004 from **Ruth MacDonald, President, Colchester County 4-H Leaders Council** requesting financial support for 4H member activities in 2004 and interim response from Chief Administrative Officer.

Moved by Councillor Taylor
Seconded by Deputy Mayor Matheson

"That the letter received January 19, 2004 from Ruth MacDonald be referred to Council Committee."

Motion Carried Unanimously.

**Reg Pauley, 466
West North River
Road**

An application received January 14, 2004 from **Reg Pauley, 466 West North River Road** for rezoning on Wright Avenue to establish a carwash business.

"That the application dated January 14, 2004 from Reg Pauley for a rezoning on Wright Avenue be referred to Planning Advisory Committee.

Motion Carried Unanimously.

**Dale C. Sabean,
Director of Corporate
Services Chignecto-
Central Regional
School Board**

A letter to Gary MacIsaac dated January 22, 2004 from **Dale C. Sabean, Director of Corporate Services Chignecto-Central Regional School Board** advising that Brookfield Memorial Elementary and Middle Stewiacke Elementary School have been declared surplus.

Moved by Deputy Mayor Matheson
Seconded by Councillor Elliott

“That the letter dated January 22, 2004 from Dale C. Sabeau, Director of Corporate Services be referred to Council Committee.”

Motion Carried Unanimously.

**Anne Perigo,
Executive Director,
Downtown Truro
Partnership**

A letter to Gary MacIsaac dated January 22, 2004 from **Anne Perigo, Executive Director, Downtown Truro Partnership** requesting financial support for the Tulip Festival.

Moved by Councillor Cavanaugh
Seconded by Councillor Edwards

“That the letter dated January 22, 2004 from Anne Perigo requesting financial support for the Tulip Festival be referred to Council Committee.

Motion **Defeated.** *(Mayor Smith, Deputy Mayor Matheson, Councillors Elliott, LeFresne, Lynds, and Baas opposed)*

**Joyce Mingo,
Executive Director,
Central Nova Tourist
Association**

A letter to Mayor Smith dated January 28, 2004 from **Joyce Mingo, Executive Director, Central Nova Tourist Association** requesting confirmation of financial commitment of \$1,000 for the hosting of the annual General Meeting & Awards banquet.

Moved by Councillor Edwards
Seconded by Councillor LeFresne

“That the letter dated January 28, 2004 from Joyce Mingo be referred to Council Committee.”

Motion **Defeated.** *(Mayor Smith, Deputy Mayor Matheson, Councillors Elliott, Masters, Lynds, Bass, Cooke, Taylor and McKenna opposed)*

**Anne Forbes, Chair,
Colchester
Renewable Energy
Society**

A letter to Gary MacIsaac received January 28, 2004 from **Anne Forbes, Chair, Colchester Renewable Energy Society** regarding interest in using Colchester land for wind testing on Broderick Lane, Lower Five Islands.

Moved by Councillor Baas
Seconded by Councillor Lynds

“That the letter to Gary MacIsaac dated January 28, 2004 from Anne Forbes, Chair, Colchester Renewable Energy Society regarding interest in using Colchester land for wind testing on Broderick Lane, Lower Five Islands be referred to Council Committee.”

Motion Carried Unanimously.

**Marion Elliott,
Brookfield Resident**

Moved by Deputy Mayor Matheson
Seconded by Councillor LeFresne

“That staff be instructed to bring back for Council consideration of all areas that were petitions for sewer extensions in Brookfield that were received after the municipality has made decisions regarding its infrastructure program.

Motion Carried Unanimously.

**Joyce Arseneau,
Hilden Community
Association**

Deputy Mayor Matheson advised this letter is requesting that a portion of Highway 2 in Hilden be changed to a no passing lane.

The matter has been directed to Mr. Brooke Taylor, MLA who is raising the issue with the Department of Transportation.

**Gerard Home
Heating Oil**

Councillor Cavanaugh raised concerns with recent significant increases in the prices of gas and home heating oil and the associated negative impacts on Colchester residents.

Moved by Councillor Cavanaugh
Seconded by Councillor Cooke

“That a letter be written to the Premier expressing concern with the recent increases in the prices of gas and home heating oil.”

Motion Carried Unanimously.

Road Name Change

Councillor Baas raised the issue of a road name change in District #9.

Moved by Councillor Baas
Seconded by Councillor Lynds

That this road name change be referred to staff.”

Motion Carried Unanimously.

INFORMATION

**Sandy McIsaac,
Regional Customer
Service Manager,
N.S. Power**

A letter to Mayor Smith, received November 28, 2003, from **Sandy McIsaac, Regional Customer Service Manager, Nova Scotia Power**, regarding an update on Hurricane Juan and its aftermath. Council agreed to receive this letter for information purposes

**Brooke Taylor,
MLA, Colchester-
Musquodoboit Valley**

A copy of a letter to Mr. Raymond Keating, dated December 3, 2003, from **Brook Taylor, MLA** concerning sustainable funding for the Community Access Program (CAP) site at Upper Musquodoboit and

area CAP site. Council agreed to receive this letter for information purposes.

**Yves Ducharme,
President, FCM**

A letter to Mayor Smith, dated December 3, 2003, from **Yves Ducharme, President, Federation of Canadian Municipalities** concerning Prime Minister Martin's commitment to a New Deal for Canadian cities, towns and villages. Council agreed to receive this letter for information purposes.

**Marie T. Mullally,
C.A., President &
CEO, Nova Scotia
Gaming Corporation**

A letter to Mayor Smith dated December 4, 2003, from **Marie T. Mullally, C.A., President & CEO, Nova Scotia Gaming Corporation**, concerning Nova Scotia's second annual Responsible Gaming Awareness Week, enclosing an update on Responsible Gaming. Council agreed to receive this letter for information purposes.

**Kerry Morash,
Minister of
Environment and
Labour**

A letter to Mayor Smith dated December 8, 2003 from **Kerry Morash, Minister Environment and Labour** regarding soil contamination at 27 Main Street. Council agreed to receive this letter for information purposes.

**Coleen Bryan,
Executive Director
North Shore Youth
Centre**

A copy of a letter dated December 10, 2003 from **Coleen Bryan, Executive Director, North Shore Youth Centre** with an update on the North Shore Youth Centre. Council agreed to receive this letter for information purposes.

**Ian MacHattie,
Owner/Operator,
L&M Feed Services
Ltd.**

Letters to Mayor and Councillors dated December 11 and 12, 2003 from **Ian MacHattie, Owner/Operator, L&M Feed Services Ltd.** supporting Inglewood Farms and their proposed use of recycled waste solids. Council agreed to receive this letter for information purposes.

**Bill Casey, MP,
Cumberland
Colchester**

A letter to Mayor Smith dated December 12, 2003 from **Bill Casey, MP, Cumberland Colchester** concerning funding support for CAP sites. Council agreed to receive this letter for information purposes.

**Joan Jessome,
President, Nova
Scotia Government &
General Employees
Union**

A letter to Mayor Smith dated December 16, 2003 from **Joan Jessome, President of NSGEU** regarding current negotiations relating to General Agreement on Trade in Services. Council agreed to receive this letter for information purposes.

**Bill Casey MP,
Cumberland
Colchester**

A letter to Mayor Smith dated December 17, 2003 from **Bill Casey, MP, Cumberland Colchester** regarding increased funding for Maggie's Place. Council agreed to receive this letter for information purposes.

**Amery Boyer, CAO,
Town of Annapolis
Royal**

A copy of an e-mail to the Right Honourable Paul Martin from **John Kinsella, Mayor Annapolis Royal** dated December 18, 2003 concerning the federal government's plans to move Pearson Peacekeeping Institute to Ottawa. Council agreed to receive this e-mail

for information purposes.

**Rodney MacDonald,
Minister, Tourism &
Culture AND Paul
Stackhouse, Tourism
Partnership Council**

A copy of a letter dated December 2003 from **Rodney MacDonald Minister, Tourism and Culture and Paul Stackhouse, Tourism Partnership Council** enclosing a copy of the 2004 Tourism Plan and 2004 Partnership Opportunities (copy of reports on file in the Clerk's office). Council agreed to receive this letter for information purposes.

**Paul Moist, National
President, CUPE**

A letter to Mayor Smith dated December 2003 from **Paul Moist, National President, CUPE** regarding risks of international trade agreements. Council agreed to receive this letter for information purposes.

**Peter Kelly, Mayor
HRM**

A letter to Mayor Smith dated December 2003 from **Mayor Peter Kelly, HRM** regarding Colchester's concern with HRM shipping biosolids to Inglewood Farms. Council agreed to receive this letter for information purposes.

**Robert Strang,
President, Smoke-
Free Nova Scotia**

A copy of a letter dated January 2004 from **Robert Strang MD, President, Smoke-Free Nova Scotia** regarding National Non-Smoking Week, January 18-24, 2004. Council agreed to receive this letter for information purposes.

**Federation of
Canadian
Municipalities**

A copy of Members Advisory dated January 9, 2004 with an update on **Liberal Caucus Retreat and the New Deal**. Council agreed to receive this letter for information purposes.

**Department of
Environment and
Labour**

A copy of a press release dated January 16, 2004 concerning a review of the application of sewage and septage sludge. Council agreed to receive this press release for information purposes.

**Krista Wood,
Colchester East
Hants Health
Authority**

A copy of a press release dated January 13, 2004 from **Krista Wood, Director of Public Relations, Colchester East Hants Health Authority** concerning the appointment of the new Chair to the Health Authority Board. Council agreed to receive this press release for information purposes.

Development Officer

A copy of the Development Activity Report for the months of November and December 2003. Council agreed to receive these reports for information purposes.

Building Inspector

A copy of the Building Permit Statistics for the months of November and December 2003. Council agreed to receive these reports for information purposes.

Recess

Council agreed to recess to an in-camera session at 11:10 p.m. and reconvened in open session at 11:30 p.m.

Adjournment

Moved by Councillor McKenna
Seconded by Councillor Cooke

“That the meeting be adjourned at 11:30 p.m.”

Motion Carried Unanimously.

Gary MacIsaac
Chief Administrative Officer